

## Briarwood Elementary PTA

MINUTES  
General Meeting  
Monday, April 21, 2014  
Briarwood Library  
FINAL COPY

**Call to Order:** President Karin Manning called the meeting to order at 6:35pm. Attendance sheet attached. **Quorum present.**

### **2014-2015 Board Election**

- Secretary reads, "**In accordance with the WSPTA Uniform Bylaws, Article 5, Section 6, we will proceed with the election of officers.**"
- Chair of the Nominating Committee reads the slate of candidates:  
**For President, Karin Manning**  
**For Secretary, Diane Oberg**  
**For Treasurer, Alison Larsson**  
**For Vice President of Communications, Maria Bassett**  
**For Vice President of Fundraising, Rebekkah Liebowitz**  
**For Vice President of Family Nights, Laila Collins**  
**For Co-Vice President of Programs, Erin Thacker**  
**For Co-Vice President of Programs, Hollie Archibald**  
**For Vice President of Volunteers, Louisa Pardo**
- President asks, "**Are there any nominations from the floor.**" There were none.
- President says, "**If there are no objections to approving the slate as a whole, then someone can make a motion to approve the slate as presented.**"

**MOTION (by Leslie Kahler) I move that we approve the slate in whole as presented.**  
Seconded by Paul Dutton; no further discussion; vote; **Motion passes unanimously.**

### **President's Report, Karin Manning:**

- Council Report-
  - Signatures are being gathered to put Initiative 1351 on the ballot in November. This initiative would lower class sizes, but there is no funding tied to it.
  - Issaquah Community Network sponsored an anti-drug video contest for students. Winning videos can be viewed on [www.issaquahcommunitynetwork.com](http://www.issaquahcommunitynetwork.com)
- The May 19, 2014 Board Meeting has been changed to a General Meeting so that we can approve the budget; the Budget Committee needs more time to prepare the budget.
- Thermometer grant update- Sharon Kellerman contacted Swedish Medical Center to see if they would donate a thermometer to the school. They are requesting more information from the school nurse before making a decision. The PTA's decision on the grant request is on hold until we get a response from Swedish.

### **Secretary's Report, Diane Oberg:**

- Minutes from the General Meeting on March 17, 2014 were presented and approved as written.
- Correspondence was read: Thank you notes were received from Mr. Rossiter, Ms. Hall, and Leslie Kahler.

### **Treasurer's Report, Alison Larsson:**

- Current Account Balances: Checking: \$36,444.96 Savings: \$15,044.68
- The Budget Committee met Thursday, April 17th. A few line items still need to be finalized, so the budget will be presented at the General Meeting on May 19, 2014.

### **VP Reports:**

- Fundraising, Tracy Kennedy
  - Engraved Bricks- We currently have 2 orders, but we need 15 for the bricks to get engraved. An advertising campaign will begin next week (posters, E-news, and teacher newsletters) to try to boost orders. If we don't get at least 15 orders by the last day of school, we will need to wait until next year to get the bricks engraved.

Programs, Erin Thacker and Hollie Archibald

- Skate night is on Friday, April 25
- Teacher Appreciation Week: May 5-9. There will be a luncheon, candy bar, coffee cart and BBQ.
- BOGO Book Fair, May 6-9. Still need volunteers for set-up, sales, and clean-up.
- Book Swap, May 16. There will be no pizza party for the class with the highest participation. Students that bring 10 or more books will be entered into a drawing to win a gift card. Preschool has been contacted to see if they want to participate. The Head Start family advocate does a lot of home visits and likes to offer books to families; leftover books will be donated to her program.

Family Events, Louisa Pardo

- Science Fair is this Thursday, April 24 from 6-7pm
- Carnival Committee met a couple of weeks ago. We added \$500 to the carnival budget at the end of last year to help cover increased costs due to higher student population. Last year, 2000 prizes cost approx \$500. We will keep the same model for prizes: win a game, get a prize; lose and get a piece of candy. Prizes/candy are handed out at each game station. We need 60 adult volunteers, at the same shifts/jobs as last year. This year we will add several chair positions: Set-up Chair (arrive at 3:30); Volunteer Chair; Bracelet Chair (in charge of collection and distribution on bracelet orders), and Cake Walk Chair. Last year the bracelet price was raised from \$5 to \$6, but the PTA still lost money on the event. This year the bracelet price will be \$6 if prepaid online, and \$7 if purchased at the carnival.

ISF, Rebekkah Leibowitz

- ISF Breakfast will be on May 14th at Eastridge Church. The Nourish Every Mind Luncheon will be on May 8 at ICC from 11-1pm.

Membership, Laila

- We have 20 new members so we can enter into 2 new drawings with WSPTA. Briarwood's PTA currently has 72% membership.

### **Staff Report, Kelsey Smith:**

- Teachers liked the Author's Workshop and would like to keep it as a line item if possible. Jennifer offered to organize this workshop every year.
- Initiative 1351- More information on this initiative, as well as requests for petitions, can be found at [www.classsizecountswa.com](http://www.classsizecountswa.com) If this initiative passes, class sizes would be lowered, but there is no funding to support it. It is estimated that ISD would need 1 new high school, 1 new middle school, and 3 new elementary schools to house all of the additional classes that this initiative would create.

### **Principal's Report, Drew Terry**

- Currently there are 78 kindergartners enrolled for next year. There will be 2 FDK, an am session, and a pm session. If enrollment continues to rise, it is possible that another am session will be added.
- Currently there are 4 1st grade classes; there will possibly be 5 1st grades next year. Next year there will be 5 2nd grade classes. To accommodate all classes, Bear Club childcare will be moved to the end of 4th grade hall (where training currently takes place), so that 15 primary classes can be downstairs.
- The number of intermediate classrooms will stay the same next year, but class sizes will be larger. Because of growing student population, all classrooms will soon be full.
- Next year there will be a reduction in Title 1 funding, from 2 full time Title I teachers to 1.5; Rachel Patty's full time Title I position will become half time Title I Math and half time pm Kindergarten.
- ELL numbers are down, so there will be a loss of some EA staffing for that program. However, there will be a bit of an overall gain in classified staffing.
- There were 57 submitted applications for next year's Science Tech program. The lottery results will be announced soon.
- A flyer was sent home asking about enrollment for next year- this is a Briarwood form for the purpose of planning. Another online enrollment survey from the ISD will be sent out later.
- The Parent-Teacher Conference schedule will be available online through Family Access.
- The 2014-15 calendar is now available. Sept. 2nd will be the Meet The Teacher BBQ, and that evening will be orientation and curriculum nights for Kindergarten. Kindergarten assessments will be on Sept. 3rd.
- There will be two parent seminars on how to prevent the 'summer slide' in reading. The seminars will be held in the morning and evening of June 10th.
- MSP testing will begin soon; all schools must give an online test this year. Reading or math can be done on the computer. Two classes can test simultaneously since there are computers in the last room of the 3rd/4th grade wing as well as the computer lab.
- There are new copy machines, and everybody's copy code has been reset. There are no longer copy codes for math or science.

**Adjourn:** Meeting adjourned at 7:50 pm.

**Next Meeting:** Monday, May 19, 2014. General Meeting in the Briarwood Library.

Submitted by:

Diane Oberg  
Secretary, Briarwood Elementary PTA 2.6.5